

Family Parent Partnership (FPP) Meeting

February 3, 2016

Carroll Lutheran School

Meeting was called to order at 6:32pm, there were 6 parents in attendance along with Karen Ganjon, Brad Martin (Board Representative) and Mrs. Drozinski (Staff Representative).

The group was welcomed and joined in the Pledge of Allegiance followed by a Prayer from Mrs. Ganjon

Review and Approval of January 2016 Meeting Minutes

- Genetta Miller made a motion to approve as presented, Gary Shelton seconded. The motion carried unanimously

Treasurer's Report

- Detailed financial reports were not available at the meeting as they were not included in the copies for materials. Both January and February financials will be provided at the March meeting

President's Report

- Consignment Sale Update
 - We have 186 consignors as of now, we are almost out of tags
 - We still need help and really need help from 12pm on and 3pm on on Saturday to help with the "return" period and the break down
 - We now really need shoppers. Please promote the event through your social media by posting the flyers and other details to get as many folks to the event to make purchases as possible.
 - Information was sent home today about reminders of volunteer times.
- FPP Officers are Needed for 2016-17
 - We can't stress enough the need for new members to join the FPP executive team.
 - The current group will not be able to continue to serve in the current capacity and new leaders will need to step in
 - The existing leaders will help any new folks, but we really need to talk to others in the CLS community so they may be nominated in April

Administrator's Report

- See attached detailed written report
- Brad Martin reviewed the tuition cost changes for next year, the board worked hard to keep them reasonable.
 - Tuition will increase by 3%, which is a total for single payment of \$6,517.00
 - Registration fees remain the same
 - Materials fees remain the same
 - Discounts for multi-student and related remain the same
 - Information will come out next week for the new year
 - The registration "early bird" discount will be March 21
 - Before and after care will also increase by 3%, but some of the fees for things like drop-ins and siblings have been decreased
- Gary Shelton suggested that the administration include the form that authorizes sharing of the family's contact information in the directory and otherwise to be included in the registration packet so that the FPP could have access to that information leading up to the new school year for the "back to school" events that often take place before the "back to school" packets are returned and processed. Mrs. Ganjon will consider this.
- Board Report Items
 - BGE Grant was received for power to the pavilion and the board has approved additional funds to put power from the box that BGE does as part of their grant up to the pavilion and the barn.

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- We are “in the queue” for this to be done, but we are at the mercy of BGE and when they can do it, a final data is not known, but it is expected to happen in the spring.
- The board is working to identify a new facilities person as Mr. Grant will be retiring after this year. The process will be shared with the school community once it is finalized.
- February 29th will be the Leap of Faith donor thank you event held at Carroll Lutheran Village for those who have contributed significant monies to the school since its founding. Students will be making centerpieces for the tables. 2 CLS alumni will come back to speak at this event.
- March 4, a World Day of Prayer service will take place at Carroll Lutheran Village and CLS has been invited to participate. Every 4th and 5th grader will take part. All parents are welcome to attend. This will be held at the Krug Chapel at Carroll Lutheran Village from 10:30 - 11:30 am on Friday March 4, 2016.

Old Business

- Consignment - Updated provided in President's Report
- Womens Self Defense Class Fundraiser
 - To be held March 4 at 7p0m with a snow date of March 12
 - You receive a \$5 discount per ticket if paid by February 29
 - Food items are still in process
 - Genetta really needs help with distribution. Post to your social media and other areas to get a great attendance.
- Skating Party January 30 Update
 - Great turn out, probably 100 people
 - The group suggested reducing the number of parties from 3 to 2
 - The group suggested that the “first” one not be held in September, it's too soon after school gets started again, perhaps do something in October
- FPP Bulletin Board
 - This was discussed in the January meeting but was tabled until the next meeting
- Shoparoo Fundraising App
 - Flyer will be sent home about this.
 - We have 8 families using this now and we have earned \$10 so far
 - It's a super easy way to raise money for CLS
- Donations Coordinator
 - Still needed, we are looking for a retired person or someone who can just organize the many businesses who support CLS so that we know who to contact and can be sure we don't contact them more than once. If anyone knows of someone to help, they are welcomed!
- Cat's Meow Fundraiser - Tabled until Karen Zentner can review details
- Technology Raffle - Tabled until Karen Zentner can review details
- Central Document Repository for FPP
 - In process, but not yet ready for distribution
- FPP Officers Needed for 2016/17
 - Reviewed in President's Report
- Monte Leister at Book Fair Event
 - We will review at next meeting as Amy was not there
 - Goal is to have Monte be part of “family night” for the Book Fair
 - It was suggested to have more than one Book Fair per year, and Mrs. Ganjon said it is really hard to fit the event in during the fall, which is such a busy time
 - Mrs. D suggested we also consider the “Unborn” direct selling group as a possible fundraiser/vendor at the event

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New Business

- Restaurant Fundraiser
 - Our next one is Next Thursday the 18th of February at Texas Roadhouse from 4-10pm, Flyer is required
 - Wendy's Fundraiser from January was the highest ever and raised \$323, 20% of proceeds! Yay!
- Hickory Falls Event
 - Hanover location
 - Will be a spring event/fundraiser
 - Tabled for discussion at the March Meeting
- Bull Roast
 - We want to begin planning for this for the fall
 - We want to try to secure a date and then a venue first, then we can look at details
 - Dave Johannsson does Bull Roasts
 - Drew will contact a member of his Church who does a lot of Bull Roasts and can offer guidance
 - A tentative date would be November 5th or 12th
 - Mrs. Ganjon cautioned that we be sure that we keep the focus of the event consistent with the school mission, similar to Bingo, with respect to the many activities that will be taking place at the event
- Bingo 2016
 - This will be the focus of the March meeting
 - Each class sponsors a basket or bag for the event
 - We need sponsors for baskets, who can give a completed basket or bag, money to sponsor a basket or bag, or items to fill baskets/bags, as well as silent auction and door prizes. All donations are welcome
 - The more we receive in donations, the less we have to buy and the more money CLS will make

Being no further business to come before the meeting, a motion was made to adjourn by Kym Mozelack. Gary Shelton seconded. The motion carried unanimously.

The meeting ended with the Lord's Prayer at 7:33pm

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PRINCIPAL'S REPORT

Carroll Lutheran School
FPP Meeting
February 3, 2016 - - 6:30 p.m.
PRINCIPAL'S REPORT

Current status – 95 students

SCHOOL HAPPENINGS

We welcome the Campion family to CLS. Emma (grade 4) and Alyssa (grade 6) are a welcomed addition to our CLS family.

On Wednesday, February 10, 2016, we have a noon dismissal. However, we will have morning chapel on that day because it is Ash Wednesday. Pastors will be here for the imposition of ashes. Parents are welcome to attend.

On Thursday, February 11, 2016, students in grades 4 through 8 will be auditioning for the May 19, 2016, spring program, *Salute to America*.

On Monday, February 15, 2016, CLS will be closed in observance of President's Day.

On Wednesday, February 17, 2016, there will be a make-up lunch from J&P due to the snow day on Tuesday, January 26.

On Saturday, February 27, 2016, there will be an open house at CLS from 9:00 a.m. to noon. Any students and families who can give tours and talk to potential new families, please contact Mrs. Ganjon.

On Friday, March 4, 2016, 4th and 5th grade students have been invited to take part in a World Day of Prayers Service at Carroll Lutheran Village. The theme of the service is Receive Children – Receive Me. Our students will be singing and taking various parts in the service. All parents are invited to attend the service to 10:30 to 11:30 a.m. at Krug Chapel at CLV. We are so pleased to be able to partner with our church families for this special event.

BOARD ITEMS

1. The Board approved the 2016-2017 school calendar. Everyone has a copy and the calendar will be posted on the CLS website.
2. The Board approved approximately \$4,500 in addition to the \$8,000 grant from BG&E, so that the pavilion can have power. There will be work done by BG&E before spring. Updates will follow.
3. Brad Martin, Board Treasurer, presented the Board's financial information. The Board approved a 3% increase in tuition only, with all other fees remaining the same. Sibling discounts remain the same as last year. In addition, there will be a 3% increase for before and after care. Registration materials and the new fee structures will be sent home next week. Again, there is a savings if returning families register by March 18th.
4. The Board is reorganizing and staffing their Board committees. If anyone is interested in being part of the committees, please email the Board president. The active committees are marketing and public relations, governance and human resources, finance, facilities, and philanthropy. Two other committees are under construction. Jim Huber is chair of the facilities committee and he is working on upgrading our lighting to save energy and tinting the front windows for safety.
5. On February 29, 2016, the Board will be hosting an event to honor those persons who have been significant donors to CLS from 2000 to 2015. The event will be held at CLV and the theme is Leap of Faith: Journey of Success.
6. A process is beginning to identify a new custodian for CLS next year. Members of the Board and representatives from the governance/HR committee are assisting Mrs. Ganjon with the process. More information will be forthcoming.

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2016 – 2017 Approved School Calendar

August 29 - September 2	Pre-Service Professional Days for Teachers
September 5	School/Offices Closed for Labor Day
September 6	First Day for Students
October 5	Noon Dismissal
October 27	End of 1st Quarter
October 28	School Closed - Professional Day for Teachers
November 2	Report Cards Sent Home
November 3	School Closed - Conferences (12:00 p.m. - 8:00 p.m.)
November 4	School Closed - Conferences (8:00 a.m. - 4:00 p.m.)
November 23 - 25	School Closed for Thanksgiving Holiday
December 21	Noon Dismissal
December 22 - January 2	School Closed for Christmas Holiday
January 3	Classes Resume
January 13	End of 2nd Quarter
January 16	School Closed - Martin Luther King Jr. Holiday
January 17	Noon Dismissal
January 23	Report Cards Sent Home
February 20	School Closed - President's Day
March 6 - 10	Lutheran Schools/Spirit Week
March 17	End of 3rd Quarter
March 20	School Closed - Professional Day for Teachers
March 24	Report Cards Sent Home
April 10	Professional Day for Teachers
April 11	School Closed - Conferences (12:00 p.m. - 8:00 p.m.)
April 12	School Closed - Conferences (8:00 a.m. - 4:00 p.m.)
April 13 - April 17	School Closed for Easter Holiday
April 18	School Resumes
May 19	End of the Year Picnic & Field Day
May 29	School Closed for Memorial Day
June 9	Noon Dismissal - Awards Ceremony - End of 4th Quarter
<p>If any of the 5 emergency days are not used, schools will be closed for students in the following manner:</p> <p>1 day not used: June 8 3 days not used: June 6 5 days not used: June 2</p> <p>2 days not used: June 7 4 days not used: June 5</p> <p>NOTE: If there are MORE than 5 emergency days, we will <i>add</i> days to the end of the school year. The 8th Grade Graduation Ceremony will be held the evening before the last day of school. Awards Ceremony will be on the last day of school which will depend on how many inclement weather days we have. The calendar must include a minimum of 170 days of instruction.</p>	

Approved: 1/19/2016