



Family Parent Partnership (FPP) Meeting

September 13, 2017

The meeting was called to order at 6:35 PM by Kristy Dean.

20 parents were in attendance along with (Teachers, staff, board members)

The group was welcomed and then joined in the Pledge of Allegiance, followed by a prayer from Linda Billig. Kristy Dean reviewed the new officers of the FPP and welcomed parents to communicate throughout the year with anyone on the FPP board.

Review & Approval of May 2017 Meeting Minutes:

- Taryn Plendl made a motion to approve as presented, Justin Durboraw seconded. The motion carried unanimously.

Treasurer's Report:

- Kristy Dean presented the treasurer's report. Stewart Bergevin made a motion to approve as presented, Taryn Plendl seconded. The motion carried unanimously.

Administrator's Report:

- Mrs. Billig reviewed the new logo, sign, etc. and offered brief remarks on the new marketing plan for CLS.
- Dress down coupons were given for all students whose parents attended tonight's FPP meeting.

President's Report:

- Board of Trustee's golf outing is on Oct. 6th at Quail Valley Golf Course in Littlestown beginning at 7:30 AM. All proceeds benefit the scholarship fund at CLS. Volunteers are needed from the FPP to support the Board. Kristin Brooks explained that details for the Golf Tournament are available on website. Sponsorships & golfers are still needed at this time. In-kind raffle items are needed for the event.
- Justin Durboraw emphasized the golf tournament is a great outreach event for the community too as people who are not affiliated with the school often attend. The most money is made through sponsorships by businesses.

Old Business:

- In May 2016 the FPP voted to have a bench dedicated to Mr. Donald Grant. Inventory issues and other complications have delayed this acquisition so far, but it is still in the works with Nancy Baker spear heading the effort.
- Science Lab for this year – Mandy Gilbert is working on this for spring of 2018.
- In Spring 2017, FPP voted to have small gravel for area between school & playground put in due to problems with mud and ruts in the area. Communication issues and bad weather delayed the project. The decision was made to apply the money allocated for the gravel to the countertops for the cabinets in the cafeteria as the mud/rut issue has resolved itself.

New Business:



Family Parent Partnership (FPP) Meeting

September 13, 2017

- Request to change FPP name to PTA – Several people do not know what “FPP” stands for at CLS. Linda Billig stated a request for a name change of the FPP would go to the Board first for approval. An Association meeting will be held in November at which point this could be considered. We cannot become a “PTO” because that’s recognized as its own entity & would require its own tax ID number. Jen Henley mentioned she didn’t know what FPP was either as a new CLS parent, but after she understood the intention was to include the entire family, she felt the current name suited best. Taryn Plendl felt “FPP” includes the “CLS family” – including the parents, teachers, church & community. Nicole Sewell felt the FPP was designed to relieve teachers of the responsibilities included in the traditional PTA forum. Linda Billig stated the acronym of “FPP” is used frequently and the purpose of the FPP is explained to incoming families. Kristy Dean took an overview of what everyone’s feelings were at the end of the discussion and the majority felt the FPP name should remain as is. Christine Gassmann made a motion to approve as presented, Steve Bell seconded. The motion carried unanimously.
- 2017-2018 Budget & restricted line items – Kristy Dean reviewed the budget for the upcoming year by line item & explained what each item entailed. (See attached budget).
 - Drew Dean recommended End of Year food be removed & playground mulch expense be allocated over 3 years. Suggestion made to increase to \$1,000 per year for budget. Nicole Sewell made a motion to approve as presented, Drew Dean seconded. The motion carried unanimously.
 - Genetta Miller asked whether the 8th grade graduation reception was enough since last year they were over budget? Nicole Sewell explained it really depends on what the 8th grade decides to do and how many donations are sent in.
 - Genetta Miller & Linda Billig questioned the entry fees and bus costs for field trips. Bus costs are a huge portion of this line item. Linda stated K-4 teachers discussed fall field trips today & decided on an elementary-wide trip so a large bus can be used for the whole school. Linda stated they try to do 2 field trips – one in fall & one in spring. Last year they rented vehicles for the day instead of buses due to huge cost savings. Linda wanted clarification of what “entry fees” were for field trips. Drew Dean stated it was more for general support of field trips in total and can be allocated as FPP sees fit.
 - Kristy Dean wondered if there were any items to add. Linda Billig wondered if the RenWeb Parent Alert system could be funded by FPP. RenWeb is much cheaper (almost half the cost) than the system used last year (\$362.50). Steve Bell made a motion to include this as a budget line item, seconded by Stewart Bergevin.
- Request for reimbursements from Back to School open house – motion to approve reimbursements of \$248 by Christine Gassmann, seconded by Taryn Plendl. Unanimous approval.
- Used Uniform Coordinator(s) needed (posted on RenWeb). Announcements such as this are being made on RenWeb. Please contact FPP or CLS office to volunteer.
- Restaurant Fundraiser – Texas Roadhouse, Wed Sept 20th 4-10 pm (flyer will be required & will go home Sept 14th with children). 10% of bill to benefit FPP.
- Fallfest Parade – Thurs. Sept 21st 7 pm. Lineup is 5:45-6:30 pm on Monroe Street off Englar Rd. Formation #22. Please wear CLS gear (students & parents). Kids have a lot of fun doing this, and Mrs. Billig agreed this is a great event. Nothing is allowed to be thrown (candy) at the parade.



Family Parent Partnership (FPP) Meeting

September 13, 2017

- Operation Christmas Child Collection Week – Nov 13-17. CLS has always participated. Shipping is \$9/box. Kristy Dean already ordered the boxes for this year.
- Players Fun Zone Night – Tues. Nov 21. Last few years they've made this a fundraiser for CLS. No opposition to hold this, so Kristy Dean will book it.
- Scholastic Book Fair Family Fun Night – Friday Dec 1. No theme has been chosen. Parents will be needed to coordinate. Considering doing just book fair & a dinner instead of crafts, etc. as in prior years.
- Secret Santa Workshop – Fri, Dec. (no date determined). This event has ended up being a fundraiser. Students go in and shop for \$1 items (up to 5 items per child). Many volunteers are needed for setup, planning, tear down, wrapping, etc. Mrs. Billig had teachers suggest we do event much closer to Christmas. Kristy Dean will contact the 2 coordinators to suggest a date.
- Consignment Sale (Feb 2018) – We need to re-evaluate the Consignment Sale. Many people have asked why we are continuing to do a consignment sale while other parents state this a tradition for CLS. It's a 3-day event in February at Carroll Co. Ag Center. Approximately \$6,000 raised last year (\$8-10,000 in years prior to 2016). Cindy Myers stated it's very hard to have bingo & consignment sale so close together. Consignment sale – setup, day of, tear down – is labor intensive & it's very cold that time of year. Taryn Plendl suggested we cross promote another event with the Jr. Women's League. We want to get people to the CLS facility to see the school. At Bingo last year, we raised \$7,800. A suggestion to do 2 bingos in 2017-2018 was made. Cindy Myers suggested a flea market/vendor type event, include carnival event. Should do it on Frizzellburg Days or coordinate it with Baughers events. Suggestion to do raffles (big items – i.e. Ravens tickets). Taryn wondered if we could send out a survey to families to find out what kinds of events folks would like to do this year. No coordinator for a consignment sale has been identified either. Final decision to be made at October meeting.
- Spring Bingo (March 2018) – Sat. March 10th (the Saturday after Lutheran Spirit week). Cindy Myers is coordinating bingo this year along with one other coordinator. Without the consignment sale, we will have much more time to gather sponsorships, etc.
- Additional fundraisers – no suggestions made
- Any other ideas or interests to pursue for this school year: (below are suggestions made)
 - Skating parties, jump parks – none held last year, but did some over Christmas break for something kids can do to get together. Kristy will look into this.
 - Mrs. Billig likes events that are family, school-wide events rather than separated by elementary/middle school.
 - Larger fundraisers rather than “selling” events seem to bring people together better.
 - Kids Bingo Night – prizes for dress down, pizza night for class, etc. (possibly combine with Book fair night?)
 - Spirit Wear Fundraiser
 - Talent Show will be back this year for Spring Program

Being no further business to come before the meeting, a motion was made to adjourn by Jen Henley, and seconded by Leslie Caperton. The motion carried unanimously.

The meeting ended with the Lord's Prayer at 8:05 PM.



Family Parent Partnership (FPP) Meeting

September 13, 2017

2017-2018 Restricted Line Items: To be voted on by FPP at the start of the school year		BUDGET
8th Grade Graduation reception		\$ 200.00
Bingo (offset by income)		\$ 2,500.00
Consignment Sale - rent & other setup charges (offset by income)		\$ 3,500.00
Events - Fall Activity, Christmas Break, Family Fun Night, etc		\$ 2,500.00
End of year food		\$ 100.00
Field day food		\$ 600.00
Field Trip - In house - assemblies and programs		\$ 3,500.00
Field Trip - out of school - buses, field trip entry fees		\$ 2,000.00
FPP Operating Supplies - checks, envelopes, stamps, etc		\$ 75.00
Marketing - parades, billboard, signage		\$ 2,000.00
Playground woodchips/mulch - triennial (next is 2020)		\$ 2,500.00
Recycling Program - Hughes Trash removal		\$ 504.00
Scholarship Donation to CLS (10% of remaining balance as of June 30th)		\$ 2,300.00
Secret Santa Workshop		\$ 800.00
Teacher Appreciation Week		\$ 750.00
	Total:	\$ 23,829.00

10% not set