

Family Parent Partnership (FPP) Meeting

Carroll Lutheran School ~ Wednesday, November 2, 2016

President Nicole Sewell called the meeting to order at 6:35pm. There were 10 parents in attendance along with Mr. Jeff Kane, Mrs. Keeley Carl, Mrs. Linda Billig and Mrs. Mandy Gilbert. The group was welcomed by Nicole and lead in the Pledge of Allegiance. Mrs. Billig said the prayer.

The minutes from the October 5, 2016 minutes were presented with Kendal Sewell making the motion to approve and the second was given by Terry Valentine. All in attendance were in favor and the minutes stand as presented. The treasurer's report was presented in detail by Treasurer Kristy Dean. Terry Valentine made the motion to accept the treasurer's report and Kendal Sewell gave the second, all in attendance were in favor and the report stands as presented.

Mrs. Billig gave the Administrator's Report reminding everyone that the school was closed on Thursday, November 3 and Friday, November 4, 2016 for Parent-Teacher Conferences. She also noted that Operation Christmas Child Boxes had their kickoff today during Chapel, with Mrs. Gilbert giving the children a detailed explanation about the boxes and where they will travel too. Mrs. Billig noted that there will be a Veteran's Day program on November 8, 2016. She told the group that the 6th grade would be attending Outdoor School from November 9th to 11th and both she and Mrs. Gilbert will be spending some time with the students while they are there. November 16 and 17, 2016 will be parent visitation days and more information will be coming home regarding that and on November 18, 2016 there will be an Academic Breakfast for all students, in grades 3 to 8, who made the A&B Honor Roll for the first semester. The breakfast will be held from 7:45am to 8:15am. Mrs. Billig will be giving all parents who attended tonight a coupon for their child/children to "dress down" on Monday. She also noted that "One Call Now" was in place and has been used. She stressed that it was very important that if you receive this call that you listen to the entire message rather than calling the school as there is the possibility that you could be tying up the phone lines.

Under Old Business Mrs. Sewell informed the group that Ms. Newton, the art teacher, was designing a wreath to be placed at the *Festival of Wreaths*, she will also have some of her art students help with this project.

Drew Dean asked about the results of the *Kids Stuff Books*. Nancy Baker informed the group that there were 41 books sold, for a profit of \$512.50, 10 books were given to the staff by the company and the remainder of the books was returned to the company at their expense.

Kristy Dean spoke on Operation Christmas Child boxes, noting that they were available in the foyer of the school and that several had been taken already. She said that information on the program was inside each box, and that there is a \$7.00 per box charge for shipping on each box. They are due back to the school between November 14 and November 18, 2016.

Everyone was encouraged to look at the wonderful pictures on Facebook of the Colonial Presentation. Both Mrs. Billig and Mrs. Gilbert were extremely pleased with the presentation and have requested this to be done next year. Mr. Kane made the suggestion that prior to booking the program, the middle school staff be consulted as to where they are in their history studies as this program was a month or two ahead of what they are studying but he did agree that she was very good and quite informative.

Volunteer forms have been returned to the school and Kristy Dean is in the process of sorting them out. There is still time to return the form if it hasn't been as of yet.

Kendal Sewell has contacted Amy Louque to see if she remembers where the mulch for the playground was bought in the past, she does not. Kendal is now in the process of gathering quotes for the proper mulch, although it is felt that the tire mulch is not in our budget. He will have the price information at the next meeting and hopes to have the mulch down soon.

Under New Business Mrs. Sewell spoke about the *Miracle on Main Street* parade in downtown Westminster on November 26, 2016. She noted that this had been done in the past but that it is a large undertaking. If anyone is interested in pursuing this, registration must be completed by November 9, 2016, please see Mrs. Sewell.

Nancy Baker told the group about a science assembly for the whole school to take place on March 21, 2017. The program is called "*Sky Dome Planetarium*". It is a huge inflatable universe that will be set up in the gym. It is large enough to hold 90 people at one time. The children will go inside and they will be surrounded by the universe and have a 45 minute presentation on it. Mrs. Billig has requested the first show be for K to 3rd grade and the second show be for 4th to 8th grade. The entire cost of the program is \$895.00. Parents will be welcome to attend the presentation. Kendal Sewell made the motion for the FPP to cover the cost of the assembly and Genetta Miller seconded the motion. All in attendance were in favor.

Mrs. Sewell mentioned that we could purchase 50 Chick-fil-A calendars for \$4.00 each and sell them for \$8.00, which would net a profit of \$200.00 to the FPP. Drew Dean spoke up and said that since we already did the *Kids Stuff Books* he didn't think it was a good idea to have little fundraisers as parents get tired of these things. There was no interest from the group and we will not pursue this.

Players Fun Zone night will be held on Tuesday, November 22, 2016 from 6 to 9 pm. There will be an admission charge with 30% of the profits being earned by the FPP. A flyer with all the details will be coming home shortly.

Parents Night Out will be held on Friday, December 9, 2016 from 6pm to 9pm. There will be a light meal, crafts and games. Siblings of current students will be allowed to come providing they are potty-trained. Middle School students will be allowed to earn service hours for helping with the evening. Details, including the cost, will be sent home in a flyer shortly.

Dana Johansson and Christine Cruz are chairing the *Secret Santa* shopping day to be held on Friday, December 2, 2016. Each student will be permitted to purchase five items at \$1.00 each, they then can wrap them and add a gift tag to them. There is a need for volunteers and donations. The ladies will have refreshments for the teachers to enjoy while the students shop. A flyer has been sent home on this.

Mrs. Billig spoke to the group regarding Engrade. It has been a good system to use while it was free, but as of December 31, 2016 it will no longer be available without a cost. Mrs. Billig has researched *RenWeb*. The school will now use this system; it will not only replace Engrade but also Follett, the cataloging system for the library. The system will also do attendance and keep student records. The initial set up fee is \$5,689.00 and the yearly charge is \$1560.00 per year. Mrs. Billig has requested since the FPP already gave the school a check for \$850.00 which has not been cashed, that this money be used toward the yearly charge, this one time only. Nancy Baker asked Mrs. Billig if both parents and students will have the same ability to monitor grades as with Engrade and she said yes and further instructions on the use of the system would be forthcoming. Kendal Sewell made the motion to use the Follett fees to help defray the cost of *RenWeb* and Karin Ross seconded the motion, all in attendance were in favor.

Mrs. Billig reminded everyone that there would be two dress-down days in December. They would be on Friday, December 2, 2016 and Wednesday, December 21, 2016.

The Consignment Sale will be held on February 11, 2017. As of today everything is on track for a successful sale but we still do not have a chairperson. Bingo will held on March 18, 2017 with Lilly Seipp chairing the event.

The school has purchased wood, hardware and nails for backdrops for the stage to be used at this year's Christmas program and others going forward. Gary Ross is constructing these backdrops.

Mrs. Sewell noted that we have had some nice decorations on the outside of the building for both returning to school and the fall season; there will be decorations for the Christmas Season and if anyone would like to help with this, please contact Karin Ross or another member of the executive team. Also noted, was from time to time a food treat is given to the teachers, if anyone would like to assist with that, contact Karin Ross or anyone other member of the executive team.

Christmas Ornaments have been purchased to give the teachers at Christmas. These are laser-cut nativities with the school emblem on them. The cost was \$120.00. Kendal Sewell made the motion to pay for these gifts and Karin Ross seconded, all in attendance were in favor.

Double Lunch Ministry was requested to be put on the agenda by Dana Johannsen; however since she was not able to attend tonight, the item was tabled until next month.

With no further business in front of the group, Kristy Dean made the motion to adjourn the meeting at 7:55pm and Kendal Sewell seconded. The group closed the meeting by standing and reciting The Lord's Prayer in unison.

The next meeting of the FPP will be held on Wednesday, December 7, 2016 at 6:30 pm.

Respectfully submitted,
Nancy C. Baker
Recording Secretary