



## Family Parent Partnership (FPP) Meeting

October 3, 2018

The meeting was called to order at 6:32 PM by Kristy Dean.

23 people were in attendance (parents, teachers, staff, board members).

The group was welcomed and then joined in the Pledge of Allegiance, followed by a prayer from Mandy Gilbert.

All attendees introduced themselves.

### Review & Approval of May Meeting Minutes:

- Grant Newell made a motion to approve as presented, Melanie Haines seconded. The motion carried unanimously.

### Treasurer's Report:

- Genetta Miller presented the May - September treasurer's reports. Grant Jewell made a motion to approve as presented, Julie Keller seconded. The motion carried unanimously.

### Administrator's Report:

- Mrs. Gilbert presented the report.
  - Thank you for the books "Soup" by John Gordon given for teacher appreciation.
  - Thank you for technology funds. Teachers sent their wish lists & they were able to get everything they wanted. Laptops purchased for classrooms & replenished Chromebooks to be shared by students. New projector, speakers, mice, MS Office 365 licenses. Also received \$5,000 in matching funds for ELA and have \$5,000 remaining from the grant for more technology. Kindergarten students wrote thank you notes for new technology to the FPP that were shared at the meeting.
  - Wed. Oct 10<sup>th</sup> – The Carroll County Historical Society will do assemblies for students on early Native American life in the county.
  - Mobile Science Lab – Nov. 5-9<sup>th</sup> – Morning & afternoon volunteers will be needed every day to help with setting & cleaning up lab between groups.
  - The Fish Mobile is a bus converted into an aquarium which includes 12 tanks & 2 touch pools, all focused on life in the Chesapeake Bay. Students would have time on the bus and for a class presentation. Total cost of \$520 for day. Classroom teachers will get take away materials to be used afterwards. Submitted to be voted on next month as an event for March 2019.
  - Terrapin Program – can offer a second-year program (all new activities) – free assembly to be scheduled for winter time.
  - A traveling theatre troupe will be at CLS on Oct 23 & Oct 25. They also have offered free tickets for grades 3-8<sup>th</sup> for their spring show at the theatre.
  - Field trips –
    - Middle school went to dinner at Cici's Pizza & Westview Movie Theatre to see "Moses" at Sight & Sound Theatre.
    - Middle school "late night" event is being planned – watch for details.
    - 3<sup>rd</sup> & 4<sup>th</sup> grades will be going to Cunningham Falls & Manchester Science Lab.



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- 1<sup>st</sup> & 2<sup>nd</sup> grades have a field trip to Gaver Farms.
- Teachers are allowed to take more than 2 trips per year.
- 7<sup>th</sup> grade field trip to Shiloh Pottery planned by Art teacher.
- Walkie talkies are needed for staff – CLS has 3, but would like 2 or 3 more minimum. \$199/piece + shipping cost. Grant Jewell motioned to approve 3 walkie talkies at a cost of \$600 plus shipping costs since this is a safety issue for our students. Gina Wroblewski seconded the motion. Leigh Chapman asked what the process was for distribution of walkie talkies and how they are distributed. Mandy explained that each teacher needs a walkie talkie when they leave the building and CLS doesn't have enough walkie talkies to cover the emergency plan guidelines. There will be a 2-year warranty on the new walkie talkies. Genetta Miller amended the motion to \$650 for tax & shipping. The motion for \$650 carried unanimously.
- Dress down coupons were given for all students whose parents attended tonight's FPP meeting.

### President's Report:

- Kristy Dean presented the President's report.
  - Welcome to all. FPP guidelines and roles are posted on the website. Executive board is on 2<sup>nd</sup> year terms, which means next year we will need new officers. Please consider this...you could consider becoming a member at large this year to help with planning (non-voting member). Scott Newill will be a member at large this year. No limit to the number of members at large.

### Old Business:

- Mobile Science Lab for this year – An electronic vote in August 2018 resulted in approved funding of \$800; \$1,000 grant was obtained by Mandy Gilbart.
- First Restaurant Fundraiser – Ledo's Pizza, Mon., Sept 24<sup>th</sup>. We earned over \$200 at fundraiser, making it a huge success.
- Golf Tournament – Friday, October 5<sup>th</sup> – Kristin Brooks stated we are in good shape. Flyers available for distribution and some volunteers are needed.
- Boscov's coupons – Tuesday, October 16<sup>th</sup> – "Friends Helping Friends" - \$5 donation for a coupon to shop (up to 25% off shopping pass for the day). Cindy Morrison has coupons in the office.
- Annual Fun Run – Friday, October 19<sup>th</sup> – Yellow Fun Run flyer went home. Individualized links were emailed for children for fundraising. Every child can earn 4 levels of rewards. Goal is \$7,500 to expand playground and get new swings (hope is to add a new section, add a 4 seat swing set, with mulch, and another piece of equipment). Currently \$1,555 raised with 34% participation. Links this year allow cash & checks also. Please send cash & checks into school so we can avoid the 10% credit card processing fees through the 99 Pledges website! At \$1 raised kids reach level 1 rewards. Coach Frank & Mrs. Gilbart will be doing another challenge this year if the goal is reached. Beth King said that in health class each week they are talking about working towards goals & accomplishments. She thanked everyone for the Fun Run last year. This one seems close together to the spring run, but we are moving it to an annual fall run. Rain date will be Oct. 26<sup>th</sup>. The event will run similarly to last year's fun run, lasting the entire



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afternoon, starting after lunch around 12:30. Everyone is welcome to attend & cheer kids on. Coach Frank is organizing the run itself, and it will be a really good time. K & 1<sup>st</sup> graders will be going second starting at 1:30 – 2:00 and running with their chapel buddies. 1-1:30 pm will be 2<sup>nd</sup> – 5<sup>th</sup> grade. Volunteer slips were sent home in folders - please send in if you'd like to help. Coach Frank is donating all the shirts himself – white shirts for elementary, gray shirts for middle school & blue shirts for staff. Melanie Haines got money from Thrivent for seed money for the Fun Run for pop up tents, fruit etc. to help.

- Family Business Directory – if you'd like to be included, send it to Kristy Dean. To be distributed before the end of 2018.
- Used Uniforms are an ongoing fundraiser. If you have uniforms children have outgrown, please donate them back to CLS for us to resell to families. Amy Jewell is the coordinator. Drop off items in the office.

### New Business:

- The 2018-2019 Budget and restricted line items was presented by Genetta Miller and will be voted on next month. Rick Snyder asked for information on the budget for this year. Drew Dean stated marketing funds are used for events involving the FPP, but there is a marketing committee on the board right now. The FPP line item is sufficient per Drew. Rick asked if we should add a line item for safety or technology contributions. Kelly Morningstar asked if we could eliminate the line item for yearbooks to have more funds for tech/safety needs. Kristy explained that the FPP has offset the cost of yearbooks in past years. Changes to proposed budget will be sent out - \$1,000 to technology, \$400 for Secret Santa.
- Restaurant Fundraiser – Buffalo Wild Wings, Thursday, October 11th 11am – 11pm – need a flyer, will be coming in office folder, email, website.
- Spiritwear Fundraiser – October 12<sup>th</sup> - Cindy Myers is doing a long sleeve shirt & sweatshirt fundraiser. Crew neck sweatshirts are navy & can be used for uniform. Near holidays more spiritwear options will be available.
- Trunk or Treat event – October 26<sup>th</sup> – We need a coordinator for this. It will have to be cancelled if we do not have a coordinator. Taren Plendl will help with purchasing candy for this event.
- Belk Fall Charity Event – November 3rd - \$5 = \$5 coupon to spend in Belk.
- Internet Safety Seminar – November 14<sup>th</sup> – Please share the event on Facebook and take flyers to your churches & neighborhoods. Seminar is open to all adults from the community. This is a great way to welcome people to CLS!
- Operation Christmas Child Collection Week – November 13-17th
- Coffee Fundraiser – November – Furnace Hills Coffee – Cindy Myers will coordinate fundraiser.
- Scholastic Book Fair Family Fun Night – Thursday, November 30th – “The Enchanted Forest”
- Secret Santa Workshop – Tuesday, December 18th - students allowed to purchase up to 5 items at \$1/piece. Stock is left over from prior years. Possibly discuss allowing kids to purchase additional items this year.
- Spring Bingo (March 30, 2019) – will be discussed next week
- School Store – will be discussed next month



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- Additional fundraisers – “free money” – need a coordinator to handle Box Tops & Coke Caps & codes. Flyer will be sent out. Karen Dutterer will do Box Tops.
- Any other ideas or interests to pursue for this school year
  - Name Tags – you can get a tag for \$15

Being no further business to come before the meeting, a motion was made to adjourn by Scott Newill, and seconded by Cindy Myers. The motion carried unanimously.

The meeting ended with the Lord’s Prayer at 8:07 PM.

**NEXT MEETING:** Wednesday, November 7, 2018 6:30 PM

<b>2018-2019 Restricted Line Items: To be voted on by FPP at the start of the school year</b>	<b>2018/2019 Budget</b>
8th Grade Graduation reception	\$ 200.00
Bingo (offset by income)	2,500.00
Events - Fall Activity, Christmas Break, Family Fun Night, etc	2,500.00
Field day food	600.00
Field Trip - In house - assemblies and programs	3,500.00
Field Trip - out of school - transportation	2,000.00
FPP Operating Supplies - checks, envelopes, stamps, etc	50.00
Marketing - parades, billboard, signage	500.00
Playground woodchips/mulch - 2019	1,000.00
Recycling Program - Hughes Trash removal	500.00
Scholarship Donation to CLS (10% of remaining balance as of June 30th)	2,500.00
Secret Santa Workshop	400.00
Staff Appreciation	750.00
Achievement Breakfast (1st qtr and 3rd qtr)	250.00
Fun Run offset by income	2,000.00
Yearbooks (fpp paid for staff and offset cost for students)	750.00
FPP Meeting Aftercare Salaries	450.00
Safety/Technology Needs	1,000.00
<b>Total Expenses:</b>	<b>\$ 21,450.00</b>