



Family Partnership Program (FPP)

FPP Mission: *To improve the lives of CLS children, teachers and families each and every day.*

Meeting Minutes

October 2, 2019 @ 6:30pm

1. **Welcome and Greeting** (Pledge to the Flag & Opening Prayer)
 - a. The meeting began at 6:40; Rev. Virgil Cain led the opening prayer.
2. **Introductions**
 - a. All board members and attendees introduced themselves. 21 people were in attendance.
3. **Review and Approval of September 2019 Minutes**
 - a. Minutes were reviewed. Virgil Cain made the motion to approve. Second: Drew Dean. Unanimous approval obtained.
4. **Review and Approval of Treasurer's Report – September 2019**
 - a. Report was reviewed. Virgil Cain made the motion to approve. Second: Jen Gawel. Unanimous approval obtained.
5. **Board of Trustees Report**
 - a. Drew Dean presented. Upcoming golf tournament 10/11. Still time to sponsor and register.
 - i. 72 people registered
 - ii. Proceeds benefit our scholarship program.
 - b. There has not been a board of trustees meeting since our last FPP meeting.
 - c. Reminder: 10/22 at 7 pm: Community and Board of Trustees gathering
 - i. Bring strengths as well as opportunities.
 - ii. Hear updates from the board
6. **Administrator's Report**
 - a. The administrators report was presented by Mrs. Drozinski.
 - i. Dress down coupons available for those parents' children who attended the FPP meeting
 - ii. Administration thanks the FPP for the laminator.
 - iii. Mrs. Ferguson sends her appreciation for the laptop
 - iv. Mark your calendar: 10/25: CLS Fun Run!!
 - v. Today marks the academic mid-term. Please check Ren-Web for grades 3-8th. K-2nd grade updates from teachers.
 - vi. Next volunteer training dates are as followed:
 1. 10/9/19 at 2:15 pm
 2. 10/10 at 7:45 am
 3. RSVP to the office.
7. **Old Business**
 - a. 2019-2020 FPP Budget and restricted line items
 - i. It was noted that 8th grade graduation budget line item was increased to \$250.
 - ii. Drew Dean made the motion to approve. Second: Virgil Cain. Unanimous approval
 - b. Activity Card – thoughts and possible volunteer to help initiate this process
 - i. Bonnie noted there are lots of cards out on the market already, therefore might be hard to sell. Bonnie will be gathering more information for us on this. Next step is to look for a volunteer to manage this further.
 - c. Restaurant Fundraiser – Texas Roadhouse – update
 - i. No update on money raised at this time.
 - d. Golf Tournament – Friday, October 11th – update
 - i. Players and sponsor needed.
 - e. Annual Fun Run – Friday, October 25th
 - i. General information
 1. There is no rain date.
 2. Proceeds go towards outdoor sports equipment.
 3. Shirts have been ordered. Thank you coach Frank
 4. Incentives went home



- ii. Fundraising link
 - 1. 99 Pledges link will be sent out by the end of this week.
 - 2. This is a flat donation not a donation per lap
 - 3. 99Pledges covers Credit card fees
 - iii. Volunteers
 - 1. Linda Frick will be coordinating the volunteers.
 - 2. Parents/Families/Friends please come watch
 - 3. Need fruit and water donations
 - f. Skating parties – Aiming for three. Dates and Times TBD.
 - i. Magic Elm
 - ii. Possible dates: 12/29; Sunday prior to spirit week and 5/31/20
8. **New Business**
- a. Restaurant Fundraiser – Buffalo Wild Wings – Thursday, October 17th – all day – flyer required
 - i. Flyer on website.
 - ii. Virgil will send to the conferences
 - iii. Paper required
 - iv. Not allowed to hand out flyers while at the restaurant
 - b. Operation Christmas Child Collection Week – November 18th – 22nd – Kickoff will be Nov 6th at Chapel
 - i. 71 boxes collected in 2018
 - ii. Distributed through Samaritans Purse.
 - iii. List is online
 - iv. \$9.00 per box; may donate shipping
 - v. Bring CLS boxes back to CLS
 - c. Coffee Fundraiser – November 21 - Cindy Myers
 - i. Furnace Hills coffee; almost 50% of profits to CLS.
 - ii. \$15 per bag
 - iii. Ground and whole bean
 - iv. CLS logo on the bag
 - v. Dates to be determined
 - d. Scholastic Book Fair Family Fun Night – Thursday, November 21st – 6:00-8:00
 - i. Artic theme
 - ii. Scholastic books will be set up Monday 11/18
 - iii. 11/19 CLS will visit books
 - iv. 11/20 Children may buy during school
 - v. Thursday night-dinner provided at no charge for the family fun night.
 - vi. If you have any artic games or crafts, let the FPP board know.
 - e. Secret Santa Workshop – Tuesday, December 17th - Need a coordinator or two
 - i. Flyer will be sent home.
 - ii. Many volunteers will be needed.
 - f. Spring Bingo (March 28, 2020)
 - i. All details will be distributed in January 2020
 - g. Family Business Directory – Updates to existing or addition of new businesses, contact Kristy Dean
 - i. Information about the directory will be in today's CLS email. Can include alumni in the directory.
 - h. Additional fundraisers or ideas/interests to pursue for this school year
 - i. Open Discussion
 - 1. Jen Gawel asked about the Boscov's fundraiser. Per Kristy not much money raised. The same was felt for the Belk fundraiser. If there was an interested person willing to coordinate, there may be greater success.
 - 2. Cob 51 paint night at the mall. Minimum number of participants required. Heather Jenkins will get information.
 - 3. Heather Jenkins also noted she has an etching business. Can do ornaments, keychains, plaques. Possible to add to spirit wear?
 - 4. Jen Gawel mentioned she can create vinyl items as well.



9. **Adjournment with Lord's Prayer** 8:00
- a. Motion for the meeting adjournment: Virgil Cain
 - b. Second proposed by Drew Dean
 - c. Unanimous approval.

Next Meeting: Wednesday, November 6, 2018 at 6:30 pm

FPP	2019/2020 Budget
8th Grade Graduation reception	250.00
Bingo (offset by income)	2,500.00
Consignment Sale (sale suspended in 2017/2018)	
Events - Fall Activity, Christmas Break, Family Fun Night, etc	2,500.00
Field day food	600.00
Field Trip - In house - assemblies and programs	2,500.00
Field Trip - out of school - transportation	2,500.00
Field Trip-Expenses	
FPP Operating Supplies - checks, envelopes, stamps, etc	50.00
Marketing - parades, billboard, signage	500.00
Playground woodchips/mulch - 2018	
Playground woodchips/mulch - 2019	
Playground woodchips/mulch - triennial next is 2020	1,000.00
Recycling Program - Hughes Trash removal	500.00
Scholarship Donation to CLS (10% of remaining balance as of June 30th)	2,500.00
Secret Santa Workshop	500.00
Staff Appreciation	1,000.00
Achievement Breakfast (1st qtr and 3rd qtr)	250.00
Fun Run offset by income	2,000.00
Yearbooks (fpp paid for staff and offset cost for students)	900.00
FPP Childcare Salaries	450.00
Technology	1,000.00
Misc expenses not included in restricted budget	
School requested expenses	
FPP Meeting Attendance Gift Card	200.00
Fundraiser Incentives (offset by income)	500.00
PY Expenses pd for this year	
	Total Expenses: 22,200.00